

City of Big Sandy

Water/Sewer/Sanitation Department
PO Box 986 ~ Big Sandy, Texas 75755
903.636.4343 ~ 903.636.4413 fax
utilityclerk@bigsandytx.gov



Customer Contact Information

Customer: _____ **Account #:** _____

CONTACT INFORMATION			
Name			
Name #2			
Billing Address			
City, State, Zip			
Service Address			
Phone #1		Cell Phone Carrier:	
Phone #2		Cell Phone Carrier:	
Email Address			

Keeping Information Confidential

You can request that your personal information contained in our records to not be released to unauthorized persons.

A change has been made by the Texas Legislature in the Open Records Act. This applies to Utility Billing only. This change gives you the right to request that your personal information (address, telephone number, or last 4 digits of your social security number) not be made available to the public.

We must still provide the information to:

- An official or employee of the state or a political subdivision of the state, or the federal government acting in an official capacity
- An employee of a utility acting in connection with the employee's duties
- A consumer reporting agency
- A contractor or sub-contractor approved by and providing services to the utility or to the state, a political subdivision of the state, the federal government, or an agency of the state or federal government
- A person for whom the customer has contractually waived confidentiality for personal information
- Another entity that provides water, wastewater, sewer, gas, garbage, electricity, or drainage services.

Do you wish to keep your customer information confidential? Yes No

Customer Signature: _____ **Date:** _____

City Representative: _____ **Date:** _____