

City of Big Sandy

Utilities Department

Water/Sewer/Sanitation

PO Box 986 ~ Big Sandy, Texas 75755

903.636.4343 ~ 903.636.4413 fax

utilityclerk@bigsandytx.gov



ACCOUNT CLOSING REQUEST

Date: _____

Customer: _____ Account #: _____

CUSTOMER INFORMATION	
Service Address:	
Forwarding Address:	
City & State	
Zip Code	
Phone #	

Date you would like service to be disconnected: _____

Customer Signature: _____ Date: _____

FOR OFFICE USE ONLY

Date service was disconnected: _____ By: _____

Customer Request Disconnected for non-payment Moved Out w/o notice

Utilities Deposit Refund:

	Date Paid:	Check #	Amount:
Deposit Information:			
Deposit Applied to Balance Due:			
Deposit Refunded to Customer:			

Account Closing Approval:

Utility Clerk: _____ Date: _____

City Secretary: _____ Date: _____