

City of Big Sandy

Water & Sewer Department

PO Box 986 ~ Big Sandy, Texas 75755

903.636.4343 ~ 903.636.4413 fax

citysecretary@big sandytx.gov

Water or Sewer Tap Permit Application

Prior to connecting to water or sewer service to a City of Big Sandy line, a customer needs to apply for and receive a Water or Sewer Tap Permit. Please complete the attached application.

The following steps must be taken to apply for a permit:

1. There must be water/sewer service owned by the City of Big Sandy available for public use at the service address.
2. All questions on the application must be completed.
3. The completed application must be turned into the City Secretary and approved by the City Council.
4. If the application is approved by the city council, an invoice will be sent and must be paid by the applicant within ten (10) days.
5. After payment has been made, call 903.636.4343 to schedule the installation of the tap. Tap installations are installed within 4-6 weeks and may be delayed due to water capacity problems or inclement weather.

Application Date:		<input type="checkbox"/> Water Tap <input type="checkbox"/> Sewer Tap <input type="checkbox"/> Water & Sewer
Applicant Name:	Last:	First:
Property Owner:		
Phone #:	Primary:	Secondary:
Service Address:		
Billing Address:		
Email Address:		
DL#		

Please read the following conditions of this application and sign below. Your signature indicates that you have read, understand and agree to all conditions, and that all the above information is correct.

The applicant acknowledges that utility accounts and deposits are not transferable between individuals.

1. The applicant acknowledges that water meters are the property of the City and that they may be turned on or off only as authorized by the City.
2. The City has the right to access to meters whenever necessary. Failure to provide permanent access to meters may result in disconnection of service.
3. Any unauthorized connection or disconnection of a meter is illegal and may result in the immediate termination of services and will be presumed to be the act or fault of the applicant.
4. If at any time there is a failure to pay any charges for service or repair, the City may discontinue service to any and all meters in the name of the Applicant until arrears and all appropriate fees are paid.
5. The City is not responsible for loss resulting from interrupted service.
6. The Applicant agrees to abide and consider as part of this permit any ordinance, rules and regulations the City adopts concerning utility service.

Applicant: _____ Date: _____