

City of Big Sandy

Big Sandy, Texas 75755

MINUTES TO REGULAR MEETING

Tuesday, May 19th, 2020, 6:00 p.m.

The City Council for the City of Big Sandy met in Regular Session on Tuesday, May 19th, 2020, at 6:00 p.m., at the City of Big Sandy Heritage Center, 162 E. Gilmer Street, Big Sandy, Texas.

1. **Call to Order:** Mayor Parsons called the meeting to order at 6:00 p.m.
 - a. **Invocation** – Mr. Sonny Parsons
 - b. **Pledge of Allegiance** - Ms. Becky Desborough
 - c. **MEMBERS PRESENT:** Mayor Parsons, Becky Desborough, David Fonteno, Andrew McIver and Rex Rozell.
 - d. **STAFF PRESENT:** Robert Davis, Ryan Ludvigson, Laura Rex, Scott Rogers, and Chief Tim Scott.
 - e. **OTHERS PRESENT:** Christine Jones, Mary Lingle, Greydanus Miller, Keith Payne and Mary Kay Thomas of GrantWorks, Josh Sheeley and Stephen Winchell.

2. **Citizen Participation:** None.

3. **Items of Community Interest:** Anna McIver submitted a written report regarding the Heritage Center activities, which have been cancelled since the COVID-19 outbreak.

4. **Consent Agenda:**
 - a. Minutes of February 18, 2020; March 4, 2020; and April 2, 2020
 - b. Financial Reports for February 2020; March 2020 and April 2020Desborough moved to approve the consent agenda and Fonteno seconded. Desborough, Fonteno, McIver and Rozell voted aye. Motion carried 4-0-0.

5. **Discussion/Action Items:**
 - a. **Volunteer Fire Dept:** Purchase of Thermal Camera Kit: Fonteno moved to approve the purchase of two (2) FLIR K33 Thermal camera at a cost of \$5,640 and McIver seconded. Desborough, Fonteno, McIver, Rozell voted aye. Motion carried 4-0-0.

 - b. **Water Bill Adjustments:**
 - i. **Christine Jones:** Rozell moved to adjust her water bill for 115 Circle Drive by \$12.50 and Fonteno seconded, noting this is not a leak adjustment. Desborough, Fonteno, McIver, Rozell voted aye. Motion carried 4-0-0.
 - ii. **Zachary Pichette:** McIver moved to adjust his water bill at 1001 N Tyler Street #201 by \$675 plus late fees and Desborough seconded. Desborough, Fonteno, McIver, Rozell voted aye. Motion carried 4-0-0.


 - c. **Applegate Ballpark:** Fonteno moved to approve the repairs to the electrical box and lines at a cost of \$1,500 to be paid from the restricted Softball Fund and Desborough seconded. Desborough, Fonteno, McIver, Rozell voted aye. Motion carried 4-0-0.

- d. **Bids for Property located at West T & P Avenue:** McIver moved to award the property to the sole bidder, John T. Richey, for \$3,200.99 and Rozell seconded. Desborough, Fonteno, McIver, Rozell voted aye. Motion carried 4-0-0.
- e. **Building Permits:**
- i. **Monica Decuir:** Desborough moved to approve her building relocation permit for 203 N Pearl and Fonteno seconded. Desborough, Fonteno, McIver, Rozell voted aye. Motion carried 4-0-0.
 - ii. **Greydanus Miller:** Desborough moved to approve her building permit, allowing her to live in a travel trailer for up to 6 months from today's date on her property at 409 N Pearl and McIver seconded. Desborough, Fonteno, McIver, Rozell voted aye. Motion carried 4-0-0.
 - iii. **Dwayne Stanton:** Rozell moved to approve the relocation of a house for Groves Street and Desborough seconded. Desborough, Fonteno, McIver, Rozell voted aye. Motion carried 4-0-0.
 - iv. **David Waller:** Rozell moved to approve a building permit for 105 Shady Grove and McIver seconded. Desborough, Fonteno, McIver, Rozell voted aye. Motion carried 4-0-0.
- f. **Tap Permit:** Rozell moved to approve a water tap permit for Josh Sheeley at 141 Private Road 3500 and McIver seconded. Desborough, Fonteno, McIver and Rozell voted aye. Motion carried 4-0-0.
- g. **Municipal Development District:** McIver moved to approve the survey of the 60 acre parcel of land for the Business Park expansion with Land Surveying Services for \$2,225 and Fonteno seconded. Desborough, Fonteno, McIver and Rozell voted aye. Motion carried 4-0-0.
- h. **Police Department: Monthly Report:** Chief Scott gave the activity report for February, March and April. He also reported that Ryan Ludvigson has been hired as Sergeant effective May 1, 2020 and Dylan Anderson is no longer with the department.

Chief Scott also reported that the 2019 Racial Profile Report was completed and turned in to City Secretary Laura Rex on February 28, 2020.

- i. **Public Works Department: Monthly Report:**
- i. **Case Backhoe Repairs:** Rozell moved to approve repairs up to \$7,500, as well as up to \$500 per week for a rental until the repairs are complete; Fonteno seconded. Desborough, Fonteno, McIver and Rozell voted aye. Motion carried 4-0-0.
 - ii. **Temporary Backhoe Rental:** See Item (i) above.
 - iii. **Purchase of Temperature Control Switch for Blowers at Wastewater Treatment Plant:** Rozell moved to approve the purchase of the switch up to \$2,000 and McIver seconded. Desborough, Fonteno, McIver and Rozell voted aye. Motion carried 4-0-0.
 - iv. **Purchase of Truck:** Rozell moved to table this item and Item (v) Financing for the purchase of truck to the next regular council meeting and Fonteno seconded. Desborough, Fonteno, McIver and Rozell voted aye. Motion carried 4-0-0.

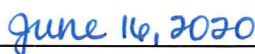
- v. **Financing for Purchase of Truck:** See Item (iv) above.
 - vi. **Leak Adjustment Policy:** Fonteno moved to table this item to the next regular council meeting and Desborough seconded. Desborough, Fonteno, McIver and Rozell voted aye. Motion carried 4-0-0.
 - vii. **Temporary Full-time Public Works Maintenance Worker:** Rozell moved to approve the temporary full-time position currently filled by William Beason until the next regular city council meeting and Fonteno seconded. Desborough, Fonteno, McIver and Rozell voted aye. Motion carried 4-0-0.
- j. **Resolutions: City Secretary**
- i. **Resolution Adopting Master Parks Plan:** Desborough moved to approve **Resolution 2020-010** adopting the Parks Master Plan prepared by Hayes Engineering and McIver seconded. Desborough, Fonteno, McIver and Rozell voted aye. Motion carried 4-0-0.
 - ii. **Resolution Adopting Certificate of Occupancy & Fees:** Fonteno moved to table this item to the next regular council meeting and McIver seconded. Desborough, Fonteno, McIver and Rozell voted aye. Motion carried 4-0-0.
 - iii. **Resolution Authorizing Requests for Proposals and Requests for Qualifications for services related to 2020 TX Capital Fund Downtown Revitalization Program:** Rozell moved to approve **Resolution 2020-009** and Fonteno seconded. Desborough, Fonteno, McIver and Rozell voted aye. Motion carried 4-0-0.
 - iv. **Resolution Submitting Nominee for Upshur Co Appraisal District:** Rozell moved to approve **Resolution 2020-011** nominating Daphne Grimes; Desborough seconded. Desborough, Fonteno, McIver and Rozell voted aye. Motion carried 4-0-0.
 - v. **Resolution Updating Utilities Application & Policies & Procedures:** McIver moved to table this item to the next regular council meeting and Rozell seconded. Desborough, Fonteno, McIver and Rozell voted aye. Motion carried 4-0-0.
- k. **Sanitation Services: Republic Services Rate Adjustment for 2020-2021:** Gene Keenon of Republic Services has sent the City notice that their rates will not increase for the 2020-2021 budget year.
- l. **Street Repairs: City Council:** The City council reported a sink hole at the intersection of Meason and Gilmer to be repaired.
- m. **City Administrator Update:**
- i. **November 3, 2020 Election:** Ms. Rex reported we are expecting an updated contract with Upshur County for the postponed special election.
 - ii. **City of Big Sandy App: EZ Task:** No action taken.
 - iii. **Coronavirus Hazard Pay:** No action taken.
 - iv. **Municipal Court Update:** Ms. Rex reviewed the Court updates.
 - v. **Temporary Closure of City Hall Lobby:** Rozell moved to reopen the City Hall lobby June 1, 2020 according to Governor Abbott's guidelines and Fonteno seconded. Desborough, Fonteno, McIver and Rozell voted aye. Motion carried 4-0-0.
6. **Adjourn:** There being no further posted business before this Council, Desborough moved to adjourn the meeting at 9:13 p.m. and Fonteno seconded.



 Sonny Parsons, Mayor



 Laura M. Rex, City Secretary



 Date