

City of Big Sandy

Big Sandy, Texas 75755

MINUTES TO REGULAR MEETING

Tuesday, June 16th, 2020, 6:00 p.m.

The City Council for the City of Big Sandy met in Regular Session on Tuesday, June 16th, 2020, at 6:00 p.m., at the City of Big Sandy Heritage Center, 162 E. Gilmer Street, Big Sandy, Texas.

1. **Call to Order:** Mayor Parsons called the meeting to order at 6:00 p.m.
 - a. **Invocation** – Mr. Sonny Parsons
 - b. **Pledge of Allegiance** - Mr. David Fonteno
 - c. **MEMBERS PRESENT:** Mayor Parsons, Becky Desborough, David Fonteno, Andrew McIver and Rex Rozell.
 - d. **STAFF PRESENT:** Ryan Ludvigson, Laura Rex, Scott Rogers, and Chief Tim Scott.
 - e. **OTHERS PRESENT:** Christine Jones, Randy Jones, Shawna McElfish of GrantWorks, Bill Stenger and Stephen Winchell.
2. **Citizen Participation:** None.
3. **Items of Community Interest:** Dr. Bill Stenger, former Housing Authority Chairman of the Board, was acknowledged for his service to the Big Sandy community and presented with a Certificate of Appreciation.
4. **Consent Agenda:**
 - a. Minutes of May 19, 2020
 - b. Financial Reports for May 2020McIver moved to approve the consent agenda and Desborough seconded. Desborough, Fonteno, McIver and Rozell voted aye. Motion carried 4-0-0.
5. **Discussion/Action Items:**
 - a. **Volunteer Fire Dept:** Stephen Winchell reported that wildfire season will start soon.
 - b. **Megon Smith: Animal Rescue:** Ms. Smith was no present. No action taken.
 - c. **Building Permits:**
 - i. **Monica Decuir:** Desborough moved to approve a building permit for 203 N Pearl and McIver seconded. Desborough, Fonteno, McIver, Rozell voted aye. Motion carried 4-0-0.
 - ii. **Christine Jones:** Fonteno moved to approve a building permit, for 115 Circle Drive and Rozell seconded. Desborough, Fonteno, McIver, Rozell voted aye. Motion carried 4-0-0.
 - d. **Water Tap Permit:** Rozell moved to approve a water tap permit for Nicole LittleTaylor Turner at 1065 Dial Road and Desborough seconded. Desborough, Fonteno, McIver and Rozell voted aye. Motion carried 4-0-0.
 - e. **Civic Center:** Thermostat/Air Conditioning unit in gym kitchen: No action taken.
 - f. **Police Department: Monthly Report:** Chief Scott gave the activity report for May. He also reported that Aaron Bradley has been hired as of June 19, 2020.
 - g. **Public Works Department: Monthly Report:**
 - i. **Mosquito Control Chemical Purchase for Season:** Rozell moved to approve the purchase of up to \$4,300 for chemicals for the season and Fonteno seconded. Desborough, Fonteno, McIver and Rozell voted aye. Motion carried 4-0-0.

- ii. **Temporary Full-time Public Works Maintenance Worker:** The City Council moved into Executive Session at 6:23 p.m. to discuss or deliberate the employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee pursuant to: Texas Government Code §551.074 [Personnel Related Matters] regarding this worker. The council returned to Open Session at 6:36 p.m. Rozell moved to approve the temporary full-time position currently filled by William Beason until September 15, 2020 and McIver seconded. Desborough, Fonteno, McIver and Rozell voted aye. Motion carried 4-0-0.
- iii. **Purchase of Truck:** Rozell moved to table this item and Item (iv) Financing for the purchase of truck and Desborough seconded. Desborough, Fonteno, McIver and Rozell voted aye. Motion carried 4-0-0.
- iv. **Financing for Purchase of Truck:** See Item (iv) above.

h. Resolutions: City Secretary

- i. **Resolution Awarding Grant Services for 2020 TX Capital Fund Downtown Revitalization Program Comm Dev Block Grant:** Fonteno moved to approve **Resolution 2020-012** awarding a grant services contract to GrantWorks, Inc. for this grant and Rozell seconded. Desborough, Fonteno, McIver and Rozell voted aye. Motion carried 4-0-0.
- ii. **Resolution Applying for reimbursement under Coronavirus Relief Fund and Cares Act:** Fonteno moved to approve **Resolution 2020-013** applying for reimbursement and Desborough seconded. Desborough, Fonteno, McIver and Rozell voted aye. Motion carried 4-0-0.
- iii. **Resolution Adopting Utility Bill Adjustment Policy:** McIver moved to approve **Resolution 2020-014** adopting a Utility Bill Adjustment Policy and Rozell seconded. Desborough, Fonteno, McIver and Rozell voted aye. Motion carried 4-0-0.
- iv. **Resolution Updating Utilities Application & Policies & Procedures:** Desborough moved to approve **Resolution 2020-015** updating the Utilities Application & Policies & Procedures and Fonteno seconded. Desborough, Fonteno, McIver and Rozell voted aye. Motion carried 4-0-0.
- v. **Resolution Adopting Upshur County Interlocal Agreement:** Rozell moved to approve **Resolution 2020-016** adopting an Interlocal Agreement with Upshur County and Desborough seconded. Desborough, Fonteno, McIver and Rozell voted aye. Motion carried 4-0-0.

- i. **Street Repairs: City Council:** The City council reported the following: Shady Grove Street is narrow. E. Cotton Street and E. Groves Street from Pearl St to the railroad tracks is in need of repair.

j. City Administrator Update:

- i. **Municipal Court Update:** Ms. Rex reviewed the Court updates.
- ii. **TML Health Insurance Rate:** Desborough moved to approve the proposed health insurance rate for Fiscal Year Ending 09.30.2021 with no rate increase & Rozell seconded. Desborough, Fonteno, McIver & Rozell voted aye. Motion carried 4-0-0.

- 6. **Adjourn:** There being no further posted business before this Council, Rozell moved to adjourn the meeting at 7:23 p.m. and Fonteno seconded.



 Sonny Parsons, Mayor



 Laura M. Rex, City Secretary



 Date