

# City of Big Sandy

Big Sandy, Texas 75755

## MINUTES TO REGULAR MEETING Tuesday, August 18<sup>th</sup>, 2020, 6:00 p.m.

The City Council for the City of Big Sandy met in Regular Session on Tuesday, August 18<sup>th</sup>, 2020, at 6:00 p.m., at the City of Big Sandy Heritage Center, 162 E. Gilmer Street, Big Sandy, Texas.

1. **Call to Order:** Mayor Parsons called the meeting to order at 6:00 p.m.
  - a. **Invocation** – Mr. Sonny Parsons
  - b. **Pledge of Allegiance** - Mr. Andrew McIver
  - c. **MEMBERS PRESENT:** Mayor Parsons, Becky Desborough, David Fonteno, Andrew McIver and Rex Rozell.
  - d. **STAFF PRESENT:** Laura Rex, Scott Rogers, and Chief Tim Scott.
  - e. **OTHERS PRESENT:** Parker Harrison and Shawna McElfish of GrantWorks, Vol. Fire Dept. Chief Jeff Jones, Eddie and Melodi Stephenson, and Vol. Fire Dept. member Samuel Vanderford.
2. **Citizen Participation:** None.
3. **Items of Community Interest:** Mayor Parsons announced the Honor our Heroes annual event, remembering the lives lost on September 11, 2001, has been cancelled.
4. **Consent Agenda:**
  - a. Minutes of June 30, 2020 and July 21, 2020
  - b. Financial Reports for July 2020McIver moved to approve the consent agenda and Fonteno seconded. Desborough, Fonteno, McIver and Rozell voted aye. Motion carried 4-0-0.
5. **Discussion/Action Items:**
  - a. **Volunteer Fire Dept:** Chief Jeff Jones reported that David Fisher is donating a Generac 12,000 KW Generator for the department that would be installed on a concrete pad on the southwest corner of their building. He reported there are fire hydrants in need of repair, and suggested a building be built for the old generator, he then introduced Samuel Vanderford, current President of the VFD.
  - b. **Building Permits:**
    - i. **Dollar General:** Rozell moved to approve a building permit for 611 W Broadway and Desborough seconded. Desborough, Fonteno, McIver, Rozell voted aye. Motion carried 4-0-0.
    - ii. **Dwayne Stanton:** Rozell moved to approve a building permit for 213 W Gilmer Street pending the reporting of the correct square footage and McIver seconded. Desborough, Fonteno, McIver, Rozell voted aye. Motion carried 4-0-0.
  - c. **Water Tap Permit:**
    - i. **Randal Klepfer:** Fonteno moved to approve a water tap for 2200 W Broadway and Desborough seconded. Desborough, Fonteno, McIver, Rozell voted aye. Motion carried 4-0-0.
    - ii. **Melodi Stephenson:** Fonteno moved to approve water and wastewater taps for 551 FM 2911 and Desborough seconded. Desborough, Fonteno, McIver and Rozell voted aye. Motion carried 4-0-0.

**d. Utility Bill Adjustments:**

- i. David Fonteno:** Desborough moved to adjust Fonteno's bill by \$213.25 and McIver seconded. Desborough, McIver, and Rozell voted aye. Fonteno abstained. Motion carried 3-0-1.
- ii. E. D. Willis:** Rozell moved to adjust Willis' sewer charges by \$196.00 and Desborough seconded. Desborough, Fonteno, McIver and Rozell voted aye. Motion carried 4-0-0.

- e. Municipal Dev. District:** Rozell moved to accept the Municipal Development District's request to voluntarily annex 60 acres of land they purchased bordering the Southwest city limits and McIver seconded. Desborough, Fonteno, McIver, Rozell voted aye. Motion carried 4-0-0.

**f. Police Department: Monthly Report:**

- i.** Chief Scott gave the activity report for July.
- ii.** Rozell moved to approve the purchase of two (2) new Motorola radios for the patrol units at a cost not to exceed \$7000 and Fonteno seconded. Desborough, Fonteno, McIver, Rozell voted aye. Motion carried 4-0-0.

**g. Public Works Department:**

- i.** PWD Scott Rogers gave the activity report for July.
- ii. College Street Well Pump Repairs:** Rozell moved to approve the inspection, pulling, and diagnosis of the pump to be performed by Weisinger at a cost not to exceed \$25,000 and Desborough seconded. Desborough, Fonteno, McIver and Rozell voted aye. Motion carried 4-0-0.
- iii. College Street Wellyard Controls Repairs:** Desborough moved to approve the repairs at a cost of \$1,747.31 and Fonteno seconded. Desborough, Fonteno, McIver and Rozell voted aye. Motion carried 4-0-0.
- iv. ETCOG GIS Maintenance for GPS Location Services:** Fonteno moved to approve the annual service at a cost of \$1,575 and Rozell seconded. Desborough, Fonteno, McIver and Rozell voted aye. Motion carried 4-0-0.

- h. Sanitation Services:** After discussion, Desborough moved to approve **Resolution 2020-001** approving a 5 (five) year extension on the City's contract with Republic Services (Allied Waste) for sanitation services. Fonteno seconded. Desborough, Fonteno, McIver and Rozell voted aye. Motion carried 4-0-0.

**i. Ordinances:**

- i. Agricultural Zoning District Ordinance:** Fonteno moved to adopt **Ordinance 2020-001** defining the agricultural zoning district and Desborough seconded. Desborough, Fonteno, McIver and Rozell voted aye. Motion carried 4-0-0.
- ii. Parking Ordinance:** Desborough moved to adopt **Ordinance 2020-002** updating parking regulations and Rozell seconded. Desborough, Fonteno, McIver and Rozell voted aye. Motion carried 4-0-0.
- iii. RV Park Ordinance:** McIver moved to adopt **Ordinance 2020-003** establishing a recreational vehicle park ordinance and Desborough seconded. Desborough, Fonteno, McIver and Rozell voted aye. Motion carried 4-0-0.
- iv. Amendment to Water/Wastewater/Sanitation Services Ordinance:** Rozell moved to adopt **Ordinance 2020-004** updating the Water/Wastewater/Sanitation services ordinance and Fonteno seconded. Desborough, Fonteno, McIver and Rozell voted aye. Motion carried 4-0-0.

**j. Resolutions: City Secretary**

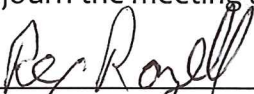
- i. Resolution designating the Gilmer Street area as blighted:** Desborough moved to approve **Resolution 2020-019** designating the 200 block of Gilmer Street as blighted and McIver seconded. Desborough, Fonteno, McIver and Rozell voted aye. Motion carried 4-0-0.
- ii. Resolution authorizing submission of 2020 TX Capital Fund Downtown Rev. Program Comm. Dev Block Grant:** McIver moved to approve **Resolution 2020-020** authorizing the submission of an application for the grant and Rozell seconded. Desborough, Fonteno, McIver and Rozell voted aye. Motion carried 4-0-0.
- iii. Resolution approving Joint Election Agreement with Upshur County:** Rozell moved to approve **Resolution 2020-022** entering into a joint election agreement with Upshur County for the November 3, 2020 election and Desborough seconded. Desborough, Fonteno, McIver and Rozell voted aye. Motion carried 4-0-0.
- iv. Resolution Contract with Republic Services:** Desborough moved to approve **Resolution 2020-021** approving a 5 (five) year extension on the City's contract with Republic Services (Allied Waste) for sanitation services. Fonteno seconded. Desborough, Fonteno, McIver and Rozell voted aye. Motion carried 4-0-0.
- v. Resolution approving Letter of Engagement for FYE 09.30.2020 Audit:** Desborough moved to approve **Resolution 2020-023** engaging Mike Ward, CPA to perform the FYE 09.30.2020 audit and McIver seconded. Desborough, Fonteno, McIver and Rozell voted aye. Motion carried 4-0-0.

**k. Street Repairs: City Council:** No action taken. The Dial Street repairs are completed.

**l. City Administrator:**

- i. COVID-19 Update:** City Hall remains open with preventative measures in place to keep all City employees and residents healthy; & slow the spread of COVID-19.
- ii. 2020-2021 Budget:** Ms. Rex updated the council with the Budget Calendar.
  - 1. Fonteno moved to approve the proposed tax rate for the fiscal year ending September 30, 2021 at \$.53 per \$100 valuation and set the dates for the public hearing on the proposed tax rate and proposed budgets for September 9, 2020 and McIver seconded. Desborough, Fonteno, McIver and Rozell voted aye. Motion carried 4-0-0.
  - 2. Desborough moved to approve the commitment of up to \$26,500 from General Fund for the 2020 TX Capital Fund Downtown Rev. Program Comm. Dev Block Grant the City is applying for and McIver seconded. Desborough, Fonteno, McIver and Rozell voted aye. Motion carried 4-0-0.
- iii. Monthly Report:** Ms. Rex gave the activity report for July 2020.

**6. Adjourn:** There being no further posted business before this Council, Desborough moved to adjourn the meeting at 8:32 p.m. and Fonteno seconded.

  
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Rex Rozell, Mayor Pro Tem

  
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Laura M. Rex, City Secretary

09.15.2020  
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Date