

City of Big Sandy

Big Sandy, Texas 75755

MINUTES TO REGULAR MEETING

Tuesday, October 20th, 2020, 6:00 p.m.

The City Council for the City of Big Sandy met in Regular Session on Tuesday, October 20th, 2020, at 6:00 p.m., at the City of Big Sandy Heritage Center, 162 E. Gilmer Street, Big Sandy, Texas.

1. **Call to Order:** Sonny Parsons called the meeting to order at 6:00 p.m.
 - a. **Invocation** – Mr. Rex Rozell
 - b. **Pledge of Allegiance** - Dr. David Fonteno
 - c. **MEMBERS PRESENT:** Becky Desborough by telephone, David Fonteno, Andrew McIver and Rex Rozell.
 - d. **STAFF PRESENT:** Laura Rex, Scott Rogers, and Chief Tim Scott.
 - e. **OTHERS PRESENT:** Linda Baggett, Debra Caughron, Rickey Caughron, Paul Curd, Shana Canup Curd, Kirk Franklin, Vol. Fire Dept. Chief Jeff Jones, Vol. Fire Dept. Assistant Chief Stephen Winchell, Christine Jones, Randy Jones, Emily Roberts: Big Sandy Housing Authority President, Bonnie Strub, Doug Strub: Big Sandy Housing Authority Secretary, Patrick Strub, and Ed Williams of Circle M Crawfish.

2. **Citizen Participation:** None.

3. **Items of Community Interest: Tribute to Dwayne Canup:** Mayor Parsons read a tribute to Mr. Dwayne Canup, Chamber of Commerce President and MDD Board of Director who passed away October 1, 2020 and presented a certificate of appreciation to Mrs. Shawna Canup Curd. Mr. Canup was a valued citizen since 1966 who will be greatly missed.

4. **Consent Agenda:**
 - a. Minutes of September 15, 2020
 - b. Financial Reports for September 2020Rozell moved to approve the consent agenda and McIver seconded. Desborough, Fonteno, McIver and Rozell voted aye. Motion carried 4-0-0.

5. **Discussion/Action Items:**
 - f. **Ordinance Recodification:** Kirk Franklin of Franklin Legal addressed the council regarding the recodification of the City ordinances. See agenda item (I).ii.
 - e. **Big Sandy Housing Authority Update:** Doug Strub and Emily Roberts addressed the council regarding the 17 housing units they manage. Their next meeting is 11.02.2020 @ 6.
 - a. **Volunteer Fire Dept:** Chief Jeff Jones reported 25-30 calls in the last 30 days.
 - i. **Tires for 1984 Mack Tanker:** Rozell moved to approve the purchase of 8 rear and 2 front tires for a cost of \$2,081, which does not include tubes or mounting from CS Army Tires. Fonteno seconded. Desborough, Fonteno, McIver and Rozell voted aye. Motion carried 4-0-0.
 - ii. **TX Forestry Service Grant:** Asst. Chief Winchell announced the department has been awarded \$15,000 to purchase personal protection equipment. It is a 90/10 match grant, so with the dept. match of \$1,500 and the emergency services district

match of \$1,500, they will have a total of \$18,000 for the equipment. McIver moved to accept the \$15,000 grant award and Fonteno seconded. Desborough, Fonteno, McIver & Rozell voted aye. Motion carried 4-0-0.

iii. **Bids for 1979 Chevy LaFrance Pumper:** There were no bids received. Rozell moved to extend the deadline for sealed bids until November 20, 2020 and McIver seconded. Desborough, Fonteno, McIver and Rozell voted aye. Motion carried 4-0-0.

iv. **Rescue/Confined Space Gear:** Fonteno moved to approve the purchase of rope rescue/confined space gear at a cost of \$3,600, which will be funded from the department budget \$1,800 and a \$1,800 donation and Rozell seconded. Desborough, Fonteno, McIver and Rozell voted aye. Motion carried 4-0-0.

v. **Small Equipment/Hand Tools:** Fonteno moved to table this item until an itemized list was available to the council and McIver seconded. Desborough, Fonteno, McIver and Rozell voted aye. Motion carried 4-0-0.

b. **Rickey Caughron:** Mr. Caughron addressed the council, requesting Nov. 17, 2020 be proclaimed as "Big Sandy Area Lions Club Day." Fonteno seconded. Desborough, Fonteno, McIver and Rozell voted aye. Motion carried 4-0-0.

c. **Utility Bill Adjustment: Matilda Blount:** 1303 E McDonald: McIver moved to adjust her bill by \$1,194.76 and Rozell seconded. Desborough, Fonteno, McIver, and Rozell voted aye. Motion carried 4-0-0.

d. **Zoning:**

i. **Site Plan for Circle M Crawfish:** Ed Williams presented a site plan for temporary housing at 14433 State Hwy 155 S. Rozell moved to accept the site plan request and requested Mr. Williams presenting a larger scale map and meet with city officials regarding the utilities and McIver seconded. Desborough, Fonteno, McIver and Rozell voted aye. Motion carried 4-0-0.

ii. **Site Plan for Dwayne Canup:** McIver moved to accept the site plan request for 305 W Gilmer Street pending the completion of a survey of the property and submission of said survey and proof of a clear title to the City of Big Sandy and Fonteno seconded. Desborough, Fonteno, McIver and Rozell voted aye. Motion carried 4-0-0.

iii. **Site Plan for Patrick Strub:** Rozell moved to approve the site plan request granting permission to subdivide the property at 638 N Pearl Street pending the property being titled in Patrick Strub's name and a completed survey of the property submitted to the City and Desborough seconded. Desborough, Fonteno, McIver and Rozell voted aye. Motion carried 4-0-0.

iv. **Big Sandy Mun. Dev. District annexation request for 60 acre parcel of property:** Fonteno moved to accept the annexation request and Rozell seconded. Desborough, Fonteno, McIver and Rozell voted aye. Motion carried 4-0-0.

e. **See item e. above.**

f. **See item f. above.**

g. **Civic Center:** Fonteno moved to table this item and McIver seconded. Desborough, Fonteno, McIver and Rozell voted aye. Motion carried 4-0-0.

- h. **Community Center: Lights Replacement:** Rozell moved to approve the replacement and/or conversion of the fluorescent fixtures not to exceed \$3000 and Fonteno seconded. Desborough, Fonteno, McIver and Rozell voted aye. Motion carried 4-0-0.
- i. **Municipal Dev. District: Board of Directors Appointment:** Desborough moved to appoint Rocky Ware to fill Dwayne Canup's unexpired term (Feb. 2020-Feb. 2022) and McIver seconded. Desborough, Fonteno, McIver and Rozell voted aye. Motion carried 4-0-0. Ware's term will expire in February of 2022.
- j. **Police Department:**
 - i. Chief Scott gave the activity report for September.
 - ii. Fonteno moved to approve the purchase of two hand-held Motorola radios at a cost not to exceed \$7,000 and McIver seconded. Desborough, Fonteno, McIver, Rozell voted aye. Motion carried 4-0-0.
- k. **Public Works Department:**
 - i. PWD Scott Rogers gave the activity report for September.
 - ii. **College Street Well Pump Repairs:** Rozell moved to approve these repairs at a cost of \$840 and McIver seconded. Desborough, Fonteno, McIver and Rozell voted aye. Motion carried 4-0-0.
 - iii. **College Street Chlorine Room Electrical Repairs:** Fonteno moved to approve these repairs at a cost of \$1,945 and McIver seconded. Desborough, Fonteno, McIver and Rozell voted aye. Motion carried 4-0-0.
 - iv. **College Street Ground Rod Installation:** Rozell moved to approve this installation at a cost of \$6,460 and Fonteno seconded. Desborough, Fonteno, McIver and Rozell voted aye. Motion carried 4-0-0.
 - v. **T & P Wellyard Well Motor Repairs:** Rozell moved to approve these repairs at a cost of \$3,000 and McIver seconded. Desborough, Fonteno, McIver and Rozell voted aye. Motion carried 4-0-0.
- l. **Resolutions: City Secretary:**
 - i. **Resolution approving contract with Upshur Co. Emergency Services District #1:** Desborough moved to approve **Resolution 2020-030** approving a contract with Upshur Co. Emergency Services District #1 for a period of one year through September 30, 2021 and Fonteno seconded. Desborough, Fonteno, McIver and Rozell voted aye. Motion carried 4-0-0.
 - ii. **Resolution approving contract with Franklin Legal for ordinance recodification:** Rozell moved to approve **Resolution 2020-031** approving a contract with Franklin Legal for ordinance re-codification at a cost of \$9,450 and McIver seconded. Desborough, Fonteno, McIver and Rozell voted aye. Motion carried 4-0-0.
 - iii. **Resolution designating official newspaper:** McIver moved to approve **Resolution 2020-033** designating the City's official newspaper as the Big Sandy Hawkins Journal and Fonteno seconded. Desborough, Fonteno, McIver and Rozell voted aye. Motion carried 4-0-0.
- m. **Street Repairs: White Oak Road:** McIver moved to accept a \$3,500 donation from Bryan Farms to stabilize and extend the turning radius with longer culverts on White Oak Road in the city limits. Rozell seconded. Desborough, Fonteno, McIver and Rozell voted aye. Motion carried 4-0-0.

n. **City Administrator:**

- i. **COVID-19 Update:** City Hall remains open with preventative measures in place to keep all City employees and residents healthy & to slow the spread of COVID-19.
- ii. **ETCOG Solid Waste Grant:** Ms. Rex completed and submitted the application for \$7,500 for a recycling dumpster. She will present the grant to the ETCOG board on October 22, 2020 and the grant awards will be announced later this year.
- iii. **Municipal Court Report:** Ms. Rex gave the activity report for September 2020.
- iv. **Nuisance Abatement Report:** Ms. Rex reported that the City is actively working on resolving abatement issues with 7 different properties.
- v. **Request for locating Angel Tree @ City Hall:** Linda Baggett addressed the council and asked that this item be removed from consideration.

6. **Adjourn:** There being no further posted business before this Council, Rozell moved to adjourn the meeting at 9:10 p.m. and Fonteno seconded.



Sonny Parsons, Mayor



Laura M. Rex, City Secretary



Date

11