

City of Big Sandy

Big Sandy, Texas 75755

MINUTES TO REGULAR MEETING

Tuesday, June 15th, 2021, 6:00 p.m.

The City Council for the City of Big Sandy met in Regular Session on Tuesday, June 15th, 2021, at 6:00 p.m., at the City of Big Sandy Heritage Center, 162 E. Gilmer Street, Big Sandy, Texas.

1. **Call to Order:** Mayor Rozell called the meeting to order at 6:00 p.m.
 - a. **Invocation** – Mrs. Linda Baggett
 - b. **Pledge of Allegiance** – Mr. Andrew McIver
 - c. **MEMBERS PRESENT:** Mayor Rex Rozell, Linda Baggett, Becky Desborough, Christine Jones, and Andrew McIver.
 - d. **STAFF PRESENT:** David Easterling, Laura Rex and Scott Rogers.
 - e. **OTHERS PRESENT:** Lea Garcie, Joanne & Lupe Gonzalez, Fire Chief Jeff Jones, Sonny Parsons, Richard Prindle and Frank and Collette Stec.

2. **Citizen Participation:** Richard Prindle addressed the council regarding a water tap permit on Dial Road that will be on the agenda for the July 20, 2021 meeting.

3. **Items of Community Interest:** Linda Baggett announced the LIONS sponsored blood drive on June 19, 2021.

4. **Consent Agenda:**
 - a. Minutes from May 11, 2021 meeting
 - b. Financial Reports for May 2021Jones moved to approve the consent agenda and McIver seconded. Baggett, Desborough, Jones, and McIver voted aye. Motion carried 4-0-0.

5. **Discussion/Action Items:**
 - a. **Volunteer Fire Dept.: Monthly Report:** Chief Jones gave an update for the department. They responded to 5 calls in May, with 40 total calls in 2021.
 - b. **Lea Garcie: 203 E Beck Street:** Garcie asked the council to consider rumble strips and/or other measures to slow drivers down on Beck Street. No council action taken.
 - c. **Joanne Gonzalez: Building Permit and Zoning: 706 N Tyler Street:** Gonzalez asked the council numerous questions regarding building permits, zoning and a possible air bed and breakfast at this location. Desborough moved to table this item to the July 20, 2021 meeting and McIver seconded. Baggett, Desborough, Jones, and McIver voted aye. Motion carried 4-0-0.
 - d. **Rental Rates for Civic Center: Linda Baggett:** Ms. Baggett updated the council that the committee will meet again in July and hope to make a recommendation to the council at the July 20, 2021 meeting.
 - e. **Police Department:**
 - i. Chief Easterling gave the activity report for May 2021.
 - ii. Jones moved to approve the air condition repairs for Unit #30 at a cost of \$1,645.62 and Desborough seconded. Baggett, Desborough, Jones, and McIver voted aye. Motion carried 4-0-0.

- f. **Public Works Department:**
- i. PWD Scott Rogers gave the activity report for May 2021.
 - ii. **Repairs for Lake Lift Station:** PWD Rogers reported that the impeller repair cost \$2,130.71. McIver moved to approve the repair at this cost and Baggett seconded. Baggett, Desborough, Jones and McIver voted aye. Motion carried 4-0-0.
 - iii. **Tap Permit Fees:** McIver moved to increase the fee for a standard water or sewer tap permit inside the corporate city limits to \$1,000 per tap and Baggett seconded. Baggett, Desborough, Jones, and McIver voted aye. Motion carried 4-0-0.
- g. **Recycling Program: Installation of Security Fence:** Desborough moved to approve the installation of a security fence around the Recycling Dumpster at a cost of \$3,640, McIver seconded. Baggett, Desborough, Jones, & McIver voted aye. Motion carried 4-0-0.
- h. **Resignation of Rex Rozell:** Baggett moved to accept Rozell's resignation from the city council effective May 11, 2021 to accept his elected position at Mayor and Desborough seconded. Baggett, Desborough, Jones, and McIver voted aye. Motion carried 4-0-0.
- i. **The Council entered into Executive Session** at 7:12 PM to discuss or deliberate the vacancy on the city council as a result of Rex Rozell's resignation as alderman.
- j. **The Council returned to Open Session** at 7:24 PM with the following action: Jones moved to accept applications through July 14th from any qualified resident for the open seat on the City Council and Baggett seconded. Baggett, Desborough, Jones, and McIver voted aye. Motion carried 4-0-0.
- k. **Street Repairs:**
- i. **Bid for Peachtree Lane Repairs:** McIver moved to table this item until we get more than one bid and Desborough seconded. Baggett, Desborough, Jones, and McIver voted aye. Motion carried 4-0-0.
 - ii. **List of streets for repair by Upshur County Road & Bridge:** The following streets were listed for repair: Dial Street, E. Cotton, E. Groves, Lyles, Old Waters Bluff, T & P Avenue, Meason & Gilmer, and Wimberly Drive.
- l. **City Secretary:**
- i. **Ordinance establishing Road Dedication and Acceptance Procedures:** Baggett moved to approve **Ordinance #2021-001** establishing road dedication and acceptance procedures and Jones seconded. Baggett, Desborough, Jones, and McIver voted aye. Motion carried 4-0-0.
 - ii. **Ordinance updating Article 10 of the Comprehensive Zoning Ordinance:** Baggett moved to table this item to the July 20, 2021 meeting and Desborough seconded. Baggett, Desborough, Jones, and McIver voted aye. Motion carried 4-0-0.
 - iii. **Resolution approving 3rd Amendment to Lease Agreement with AEP SWEPCO @ 212 Boulder Street:** McIver moved to table this item until we have a response from SWEPCO regarding the requested increase in rent payments and Baggett seconded. Baggett, Desborough, Jones, and McIver voted aye. Motion carried 4-0-0.
 - iv. **Resolution authorizing requests for proposals (RFP) for administrative services and requests for qualifications (RFQ) for professional services for the American Rescue Plan Act of 2021:** McIver moved to approve **Resolution #2021-009** and

Jones seconded. Baggett, Desborough, Jones, and McIver voted aye. Motion carried 4-0-0.

- v. **Resolution designating Mayor Pro Tempore:** Mayor Rozell opened the floor for nominations for Mayor Pro Tempore. Jones stated she was willing to serve as Mayor Pro Tempore but was not going to nominate herself. McIver nominated Desborough. Mayor Rozell closed the nominations. Mayor Rozell asked for all those in favor of **Resolution #2021-010** Desborough serving as Mayor Pro Tempore. Baggett, Desborough, and McIver voted in favor. Jones voted against. Motion carried 3-1-0.
- vi. **Resolution approving authorized signatories:** Jones moved to approve **Resolution #2021-011** authorizing approved signatories for payments and Baggett seconded. Baggett, Desborough, Jones, and McIver voted aye. Motion carried 4-0-0.

m. **City Administrator:**

- i. **American Tower Lease Extension for 212 Boulder Street:** Jones moved to decline the offer for the Lease Extension from American Tower and Desborough seconded. Baggett, Desborough, Jones, and McIver voted aye. Motion carried 4-0-0.
- ii. iii, iv. City Administrator Rex presented the monthly reports for City Hall, the City Secretary's office, and the Municipal Court for May 2021.
- v. **Recycling Program Report:** Rex reported that the Recycling promotional materials are on order, and we hope to open the dumpster for recycling materials in early July.

6. **Adjourn:** There being no further posted business before this Council, Jones moved to adjourn the meeting at 8:49p.m. and Baggett seconded.



Rex Rozell, Mayor



Laura M. Rex, City Secretary

Date 