

City of Big Sandy

Big Sandy, Texas 75755

MINUTES TO MEETING

June 20, 2023, 6:00 p.m.

The City Council for the City of Big Sandy met in Regular Session on June 20, 2023, at 6:00 p.m., at the City of Big Sandy Heritage Center, 162 E. Gilmer Street, Big Sandy, Texas.

Call to Order: Mayor Baggett called the regular session meeting to order at 6:00 p.m. The meeting was held with generators providing minimal lights, since most of the City was without electrical service since a severe weather event that occurred in the early morning hours of June 16, 2023.

- a. **Invocation** – Rex Rozell
- b. **Pledge of Allegiance** – David Fonteno
- c. **MEMBERS PRESENT:** Mayor Linda Baggett, Sally Allen, David Fonteno, Kerry Rickard, Rex Rozell and Chase Sheeley.
- d. **STAFF PRESENT:** Chief David Easterling, Laura Rex, Rocky Ware and Fire Chief Stephen Winchell.
- e. **OTHERS PRESENT:** Tony Pytlak, George Strub, and Kate Vincent.

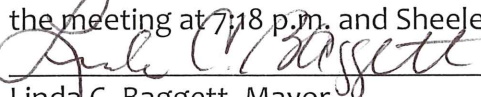
Public Comment: George Strub addressed the council regarding the postponement of the Big Sandy Rotary Banquet scheduled for June 26, 2023. Tony Pytlak addressed the council regarding the Boil Water Notice that has been issued and lifted. Kate Vincent thanked everyone who was helping people through the difficulties resulting from the severe weather event on June 16, 2023.

Consent Agenda & Agenda Items:

1. **Volunteer Fire Department: Monthly Report:** Fire Chief Stephen Winchell presented the monthly report.
2. **Special Event Permit: Circle M Partners: September 15, 2023:** Sheeley moved to approve the permit as presented and Allen seconded. Allen, Fonteno, Rickard, Rozell and Sheeley voted aye. Motion carried 5-0-0.
3. **Police Department: Monthly Report:** Chief Easterling presented the monthly report.
4. **Police Department: Upshur Co. Computer Assisted Dispatch:** Fonteno and Rickard moved to approve the purchase of the Upshur Co. CAD with a start-up cost of \$5,650.20 (\$2,825.10 per unit) and \$1,050.20 (\$525.10 per unit) annually after year one. Sheeley seconded. Allen, Fonteno, Rickard, Rozell and Sheeley voted aye. Motion carried 5-0-0.
5. **Public Works Department: Monthly Report:** Rocky Ware presented the monthly report.
6. **Public Works Department: Billing Errors Adjustments:** Ms. Rex reported the discovery of some under and over payments due to billing errors for some of our utility customers. Rozell moved to let the Mayor and City Secretary decide how best to handle these adjustments on a case-by-case basis and Rickard seconded. Allen, Fonteno, Rickard, Rozell and Sheeley voted aye. Motion carried 5-0-0.

7. **Street Repairs: Mayor:** Mayor Baggett asked each of the councilmembers to draft a list of proposed streets to be evaluated for street repairs later this summer.
8. **City Secretary: Financial Reports for May 2023:** Rickard moved to approve the May 2023 financials and Sheeley seconded. Allen, Fonteno, Rickard, Rozell and Sheeley voted aye. Motion carried 5-0-0.
9. **Minutes of Meeting: May 16, 2023:** Sheeley moved to approve the minutes for May 16, 2023 and Fonteno and Rickard seconded. Allen, Fonteno, Rickard, Rozell and Sheeley voted aye. Motion carried 5-0-0.
10. **Resolution Designating Mayor Pro Tempore:** Mayor Baggett opened the floor for nominations for Mayor Pro Tem. Rickard nominated David Fonteno. No other nominations were made. Allen, Rickard, Rozell and Sheeley voted in favor of **Resolution 2023-013** naming David Fonteno as Mayor Pro Tem. Fonteno abstained. Motion passed 4-0-1.
11. **Resolution Approving Authorized Signatories:** Sheeley moved to approve **Resolution #2023-0014** updating the approved authorized signatories and Rickard seconded. Allen, Fonteno, Rickard, Rozell and Sheeley voted aye. Motion carried 5-0-0.
12. **City Secretary: Resolution Approving Interlocal Agreement for Assessment & Collection of Taxes with Upshur County:** Rickard moved to approve **Resolution #2023-015** authorizing the interlocal agreement for assessment and collection of taxes with the Upshur County Assessor's Office and Rozell seconded. Allen, Fonteno, Rickard, Rozell and Sheeley voted aye. Motion carried 5-0-0.
13. **City Secretary: Resolution appointing Upshur County Tax Assessor to calculate the no-new revenue tax rate (NNR) and voter approval rate (VAT) as required by Texas Tax Code 26.04:** Rozell moved to approve **Resolution #2023-016** appointing the Upshur Co. Tax Assessor to calculate the tax rates for the City as required by Texas Tax Code 26.04 and Rickard & Sheeley seconded. Allen, Fonteno, Rickard, Rozell and Sheeley voted aye. Motion carried 5-0-0.
14. **City Secretary: Resolution Adopting the Allocation Term Sheet regarding the Texas Comptroller Opioid Abatement Fund:** Rickard moved to approve **Resolution #2023-017** adopting the allocation of the Texas Comptroller Opioid Abatement Fund and Fonteno seconded. Allen, Fonteno, Rickard, Rozell and Sheeley voted aye. Motion carried 5-0-0.
15. **City Administrator Report:** Administrator Rex presented her monthly reports and updates, including several acknowledgements of service by city employees and elected officials for their service to the community during the ongoing severe weather event.
16. **Mayor: Mayor's Report & Updates:** Mayor Baggett expressed her appreciation for many in the community for their service during the ongoing severe weather event.

Adjourn: There being no further posted business before this Council, Fonteno moved to adjourn the meeting at 7:18 p.m. and Sheeley seconded.


Linda C. Baggett, Mayor


Laura M. Rex, City Secretary

07.11.2023
Date