

City of Big Sandy

Big Sandy, Texas 75755

MINUTES TO MEETING

September 19, 2023, 6:00 p.m.

The City Council for the City of Big Sandy met in Regular Session on September 19, 2023, at 6:00 p.m., at the City of Big Sandy Heritage Center, 162 E. Gilmer Street, Big Sandy, Texas.

Call to Order: Mayor Baggett called the regular session meeting to order at 6:00 p.m.

- a. **Invocation** – Kerry Rickard
- b. **Pledge of Allegiance** – George Strub
- c. **MEMBERS PRESENT:** Mayor Linda Baggett, Sally Allen, David Fonteno, Kerry Rickard, and Rex Rozell.
- d. **STAFF PRESENT:** Chief David Easterling, City Administrator/City Secretary Laura Rex, City Attorney Robert Davis and Public Works Director Rocky Ware.
- e. **OTHERS PRESENT:** Joy Clark, Becky Desborough, Mike Mosely Sr., Theresa Olson, Bonnie Strub, Doug Strub, George Strub, Patrick Strub, and Sarah Strub.

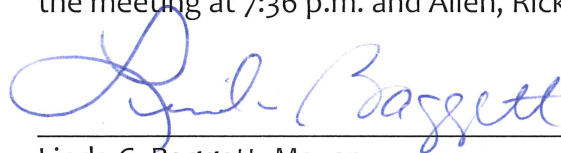
Public Comment: None.

Consent Agenda & Agenda Items:

1. **Volunteer Fire Department: Monthly Report:** Mike Mosely presented the August activity report.
2. **Volunteer Fire Department: Resignation of Fire Chief Stephen Winchell:** Rickard moved to accept the resignation of Fire Chief Stephen Winchell and Rozell seconded. Allen, Fonteno, Rickard and Rozell voted aye. Motion carried 4-0-0.
3. **Utility Bill Adjustment: Matthew Dinan: 101 PR 3490:** Rozell moved to approve an adjustment of \$363.00 and Allen seconded. Allen, Fonteno, Rickard and Rozell voted aye. Motion carried 4-0-0.
4. **Water/Wastewater Tap Permits: Patrick Strub: 638 & 640 N Pearl:** Fonteno moved to approve the water/wastewater tap permits pending an agreement on the costs (which will exceed the standard \$2,000 cost) and Rickard seconded. Allen, Fonteno, Rickard and Rozell voted aye. Motion carried 4-0-0.
5. **Police Department: Monthly Report:** Chief Easterling presented the monthly report.
6. **Public Works Department: Monthly Report:** Director Ware presented the monthly report.
7. **Civic Center Rental Agreement with Captain Lucy Wilson USN Sea Cadets:** Rickard moved to accept the 2 year rental agreement as drafted and Fonteno seconded. Allen, Fonteno, Rickard and Rozell voted aye. Motion carried 4-0-0.
8. **Purchase of Upshur Co. Appraisal District Property ID's #18330 & 20105:** Mayor Baggett discussed the possibility of purchasing these parcels from Laura Kelley for \$23,000, which is the parking lot adjoining the new city hall at 119 E Gilmer Street. No action taken.
9. **Location of Public Works Offices:** Rozell addressed the council regarding the new location of the public works offices. No action taken.
10. **Financial Reports for August 2023:** Fonteno moved to approve the August 2023 financials and Rickard seconded. Allen, Fonteno, Rickard and Rozell voted aye. Motion carried 4-0-0.

11. **Minutes of Meeting: August 15 and August 23, 2023:** Rickard moved to approve the August 15 and August 23, 2023 minutes and Allen seconded. Allen, Fonteno, Rickard and Rozell voted aye. Motion carried 4-0-0.
12. **Upshur Co. Appraisal District Board Nominations:** Rozell moved to approve **Resolution #2023-027** nominating Sally Allen and David Fonteno to be considered for appointment to the Upshur County Appraisal District Board and Rickard seconded. Allen, Fonteno, Rickard and Rozell voted aye. Motion carried 4-0-0.
13. **Resolution: Municipal Maintenance Agreement:** Rozell moved to approve **Resolution #2023-024** approving a Municipal Maintenance Agreement with the Texas Department of Transportation and Fonteno seconded. Allen, Fonteno, Rickard and Rozell voted aye. Motion carried 4-0-0.
14. **Resolution: Authorizing Signatories for TXCDBG Grant #CDV21-0067:** Fonteno moved to approve **Resolution #2023-025** authorizing signatories for TXCDBG Grant #CDV21-0067 and Rickard seconded. Allen, Fonteno, Rickard and Rozell voted aye. Motion carried 4-0-0.
15. **Resolution: Amending 2022-2023 Budget:** Rickard moved to approve **Resolution #2023-026** amending the 2022-2023 Budget and Rozell seconded. Allen, Fonteno, Rickard and Rozell voted aye. Motion carried 4-0-0.
16. **Raises for 2023-2024 Budget Year:** Fonteno moved to confirm the proposed cost-of-living increases proposed during the 2023-2024 budget adoption as follows: a \$100 per month pay increase for all full-time employees plus the City paying the \$165.52 monthly increase for the health/dental/life insurance benefit. Rickard seconded. Allen, Fonteno, Rickard and Rozell voted aye. Motion carried 4-0-0.
17. **City Administrator Report:** Administrator Rex presented her monthly reports and updates.
18. **Sale or Lease of 100 & 102 N Tyler Street Properties:** Mayor Baggett reported that Rozell will be helping her negotiate any offers submitted for the properties. In the event that the buildings sell before the new city hall is finished, Rozell moved to authorize the Mayor to negotiate a lease back for City Hall and the Public Works office up to \$2,000 a month for up to 6 months and Fonteno seconded. Allen, Fonteno, Rickard and Rozell voted aye. Motion carried 4-0-0.
19. **Mayor's Report & Updates:** Mayor Baggett gave several updates.

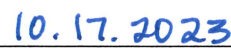
Adjourn: There being no further posted business before this Council, Fonteno moved to adjourn the meeting at 7:36 p.m. and Allen, Rickard and Rozell seconded.



Linda C. Baggett, Mayor



Laura M. Rex, City Secretary



Date