

# City of Big Sandy

## Utilities Department

Water/Sewer/Sanitation

PO Box 986 ~ Big Sandy, Texas 75755

903.636.4343 ~ 903.636.4413 fax

utilityclerk@bigsandytx.gov



## Water/Sewer/Sanitation Service Payment Authorization Agreement via ACH

I (we) authorize the City of Big Sandy to electronically debit my (our) account as outlined below for the amount of my (our) City of Big Sandy utility bill each month. I (we) understand a bill showing the amount scheduled to be debited will be mailed through the USPS near the end of each month and can also be obtained through the City of Big Sandy app or by calling city hall.

I (we) understand the City will obtain express authorization of debits or credit to correct errors.

### CUSTOMER INFORMATION

Name	
Billing Address	
City, State, Zip Code	
E-mail Address	
Phone #	
Utility Account(s) #	

### BANK ACCOUNT INFORMATION

Bank Name	
Bank Address	
Routing #	
Account #	
Maximum amount to be debited:	

I understand my account will be charged between the 1<sup>st</sup> and 10<sup>th</sup> of the month and that *this agreement will remain in effect until I (we) revoke this authorization. I (we) understand that the City of Big Sandy requires notice before the 1<sup>st</sup> day of the month to cancel this authorization.*

**Customer Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Customer Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**City Representative:** \_\_\_\_\_ **Date:** \_\_\_\_\_