

City of Big Sandy

Big Sandy, Texas 75755

MINUTES TO REGULAR MEETING Tuesday, August 20th, 2019, 6:00 p.m.

The City Council for the City of Big Sandy met in Regular Session on Tuesday, August 20th, 2019, at 6:00 p.m., in the Council Chambers at City Hall.

1. **Call to Order:** Mayor Parsons called the meeting to order at 6:00 p.m.
 - a. **Invocation** – Chad Lee
 - b. **Pledge of Allegiance** - Mr. Michael Baggett
 - c. **MEMBERS PRESENT:** Mayor Parsons, Michael Baggett, Andrew McIver and Rex Rozell.
 - d. **STAFF PRESENT:** Laura Rex, Scott Rogers, and Chief Tim Scott.
 - e. **OTHERS PRESENT:** Linda Baggett, Kenny Brynell, Christina Jones, Vol. Fire Dept. Chief Jeff Jones, Randy Jones, Karson Lawrence, Chad Lee, Anna McIver, Mike Mosely, and Sheila York.
2. **Citizen Participation:** Karson Lawrence of Ameri-Tech Services addressed the council regarding his interest in submitting a bid to provide sanitation services to the City.
3. **Consent Agenda:**
 - a. **Minutes:** Rozell moved to approve the minutes for the July 16, 2019 and July 30, 2019 meetings and Baggett seconded. Baggett, McIver and Rozell voted aye. Motion carried 3-0-0.
 - b. **Financial Reports:** McIver moved to approve the July 2019 Financial Reports and Baggett seconded. Baggett, McIver and Rozell voted aye. Motion carried 3-0-0.
4. **Discussion/Action Items:**
 - a. **Volunteer Fire Dept:** Chief Jeff Jones reported that things are going well with his department. No council action taken.
 - b. **Review of Fiscal Year Ending 09.30.2018 Audit:** Mr. Mike Ward, CPA presented the Fiscal Year Ending 09.30.2018 audit to the City Council. No council action taken.
 - c. **Accept Fiscal Year Ending 09.30.2018 Audit:** After discussing and reviewing the audit, McIver moved to accept the Fiscal Year Ending 09.30.2018 audit as presented by Mike Ward, CPA, and Baggett seconded. Baggett, McIver and Rozell voted aye. Motion carried 3-0-0.
 - d. **Letter of Engagement Fiscal Year Ending 09.30.2019 Audit:** Rozell moved to engage Mike Ward, CPA, for the Fiscal Year Ending 09.30.2019 audit at a cost of \$12,000 and Baggett seconded. Baggett, McIver and Rozell voted aye. Motion carried 3-0-0.
 - e. **Water Bill Adjustments: Sheila York:** After discussion, Baggett moved to reduce Sheila York's bill at 208 W Broadway by \$349.93 including a late charge of \$36.43 and Rozell seconded. Baggett, McIver and Rozell voted aye. Motion carried 3-0-0.
 - f. **119 E Gilmer Street:** Rozell reported that electricity has been upgraded and connected. No council action taken.

- g. **W Kay Street:** After discussion regarding the infringement of the house located at 401 N Tyler Street into the undeveloped West Kay Street, Rozell moved to vacate the 6' of street being infringed upon, including a waiver of liability, conditional upon City Attorney Robert Davis' approval. Baggett seconded. Baggett, McIver and Rozell voted aye. Motion carried 3-0-0.
- h. **City Hall Location:** City Secretary Laura Rex addressed the council regarding the possible relocation of City Hall. No council action taken.
- i. **Civic Center: Air Conditioning Repairs:** Rex Rozell presented a bid from Garland's Indoor Comfort for replacing some of the air conditioning units. He will secure additional bids for this item to be considered at a future meeting. No council action taken.
- j. **Heritage Center: Veterans and 1st Responders Memorial:** Linda Baggett presented a preliminary plan for the memorials. Committee members Linda Baggett, Becky Desborough and Andrew McIver continue to develop the plan and will present a final plan in the future. No council action taken.
- k. **Police Department: Monthly Report:** Chief Scott reported that he has hired a new officer, Cole Hudson, who started with the department on August 20th. No council action taken.
- l. **Water/Wastewater:**
 - i. **Monthly Report:** Scott Rogers reviewed the monthly report. No council action taken.
 - ii. **Public Works Maintenance Operator Job Description:** The council will review the proposed job description for this position, currently filled by George Eaton. No council action taken.
 - iii. **Street Repairs Requests:** Rogers and Rozell reported repairs needed on Peachtree Lane. No council action taken.
 - iv. **Water Tap Permit:** After discussion, Baggett moved to approve the tap permit for 1012 Dial Road contingent on a signed, notarized easement from Rickey and Debra Caughron and Rozell seconded. Baggett, McIver and Rozell voted aye. Motion carried 3-0-0.
- m. **Zoning: Mun. Dev. District Business Park:** City Secretary Laura Rex addressed the council regarding zoning for the Business Park. No council action taken.
- n. **2019-2020 Budget:** The public hearings on the proposed tax rate and city budgets will be August 27th and September 3, 2019. No council action taken.
- o. **Upcoming Events:**
 - i. Heritage Center Events: Anna McIver updated the council with the current events at the Heritage Center: Healthier You classes on September 5 and September 19, 2019.
 - ii. City Events: The Honor Our Heroes memorial celebration is scheduled for September 10, 2019 and September 17th is the next regular city council meeting.


5. **Items from the Mayor:** None.

6. **Items from the Council:** None.

7. **Adjourn:** There being no further posted business before this Council, McIver moved to adjourn the meeting at 7:53 p.m. and Rozell seconded.


 Sonny Parsons, Mayor


 Laura M. Rex, City Secretary


 Date